

## NOTICE OF SPECIAL AND REGULAR MEETINGS

NOTICE IS HEREBY GIVEN that Special and Regular Meetings of the Board of Directors of the Pagosa Area Water and Sanitation District (PAWSD or District) have been scheduled for Thursday January 29, 2026 at 4:00 and 5:00 p.m. respectively. The Special and Regular Meetings will be held at 100 Lynn Avenue, Pagosa Springs, Colorado.

Proposed Agendas are as follows:

## Special Meeting

1. Call to Order
2. Roll Call
3. Consideration of Agenda
4. Consideration of an executive session to discuss (1) Running Iron Ranch and litigation related to the same, as well as the management of Running Iron Ranch; and (2) notice of personal injury claim (the “Subject Matters”) pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of receiving legal advice on specific legal questions from the District’s general counsel on the Subject Matters, and C.R.S. Section 24-6-402 (4)(e)(I), to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Subject Matters.

## Regular Meeting

1. Call to Order
2. Roll Call
3. Consideration of Agenda
4. Approval of Minutes – 11/13/25 Special Meeting, 12/11/25 Special Meeting, and 12/11/25 Regular Meeting
5. Public Comment
6. Consideration of 2026 Connection Charges and Adjustments to Other Non-Rate Revenue
7. Consideration of Request for Waiver of 2026 Capital Investment Fees – Habitat for Humanity
8. Consideration of Resolution 2026 – 01 – Board of Directors Annual Posting for Meetings
9. Presentation Regarding Running Iron Ranch Remediation – Justin Ramsey
10. Manager’s Talking Points
11. Any other Business Brought before the Board will be Duly Considered

## PAGOSA AREA WATER AND SANITATION DISTRICT

By /s/ Andrew Connor  
For the Board of Directors



**RECORD OF PROCEEDINGS**  
PAGOSA AREA WATER AND SANITATION DISTRICT  
NOVEMBER 13, 2025 SPECIAL MEETING

## Call to Order (0:00:01)

The Special Board Meeting for the Pagosa Area Water and Sanitation District (PAWSD) was called to order by Chairman Gene Tautges at 3:00 p.m.

## Attendance (0:00:12)

The following Directors were present: Gene Tautges, Alex Boehmer, Bill Hudson, Glenn Walsh, and Bruce Jones.

In attendance from staff: Justin Ramsey (virtual), Renee Lewis, Andrew Connor, and Cyndi Foster.

Also present: Ellen Schmidt, Linda Lee, John Ranson, Bill Graham (virtual), Carl Young (virtual), Terri House (virtual), and Randi Pierce (virtual).

## Consideration of 2026 Water and Wastewater Affordable Housing Surcharges (1:00)

The Board agreed to move this item ahead on the agenda. Director Walsh presented Consideration of 2026 Water and Wastewater Affordable Housing Surcharges. Following Board discussion, the Board directed staff to remove the Water and Wastewater Affordable Housing Surcharges from the 2026 Schedule of Fees and Charges.

## Discussion Regarding Draft 2026 Budget (12:29)

Cyndi Foster presented the Draft 2026 Budget. The Board discussed the 2026 Draft Budget and asked staff many questions, but no action was taken. The Board also provided staff with a list of questions to research and provide further information by email.

## Consideration of Employment Agreement for District Manager Position – Andrew Connor (1:11:17)

Director Walsh presented Consideration of Employment Agreement for District Manager Position – Andrew Connor stating he had only one suggested revision at the bottom of page 1 for following sentence to read as provided below with revisions in **bold**: “Upon the resignation of Justin Ramsey, Employer agrees to pay Employee **an annual** salary of One Hundred Forty-Five Thousand and 0/100ths Dollars (\$145,000.00), effective the first day of the month after Mr. Ramsey’s resignation. The Board and Mr. Connor agreed to the proposed revision. A motion was made Director Boehmer and seconded by Director Walsh to approve Employment Agreement for District Manager Position – Andrew Connor as revised above. The motion passed unanimously.

## Update Regarding Water Loss Efforts (1:13:32)

Andrew Connor provided updates regarding water loss efforts including the Asterra correlating team results and meter issues found throughout the system.

52 There being no other business to come before the Board, the meeting was adjourned at 4:31 p.m.

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54 Respectfully submitted,

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57 Bill Hudson

58 Secretary

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**RECORD OF PROCEEDINGS**  
PAGOSA AREA WATER AND SANITATION DISTRICT  
DECEMBER 11, 2025 SPECIAL MEETING

## Call to Order (0:00:01)

The Special Board Meeting for the Pagosa Area Water and Sanitation District (PAWSD) was called to order by Vice-President Alex Boehmer at 3:31 p.m.

## Attendance (0:00:17)

The following Directors were present: Alex Boehmer, Bill Hudson, Glenn Walsh, and Bruce Jones.

In attendance from staff: Andy Connor, Justin Ramsey, Renee Lewis, Jack Dossett, and Cyndi Foster.

Also present: Candace Jones and Marcus Lock (virtual).

Consideration of an executive session to discuss Running Iron Ranch and litigation related to the same (the “Subject Matter”) pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of receiving legal advice on specific legal questions from the District’s general counsel on the Subject Matter, and C.R.S. Section 24-6-402 (4)(e)(I), to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Subject Matter. (0:00:44)

A motion was made by Director Jones and seconded by Director Hudson to enter into Executive Session for the purposes cited above. The motion passed unanimously. The Board entered into Executive Session at 3:32 p.m.

The Board exited Executive Session at 4:31 p.m. during which negotiators were instructed but no decisions were made.

There being no other business to come before the Board, the meeting was adjourned at 4:32 p.m.

Respectfully submitted,

**RECORD OF PROCEEDINGS**  
PAGOSA AREA WATER AND SANITATION DISTRICT  
DECEMBER 11, 2025 REGULAR MEETING

## Call to Order (0:02:37)

The Regular Board Meeting for the Pagosa Area Water and Sanitation District (PAWSD) was called to order by Vice-President Alex Boehmer at 4:35 p.m.

## Attendance (0:02:48)

The following Directors were present: Alex Boehmer, Bill Hudson, Glenn Walsh, and Bruce Jones.

In attendance from staff: Andrew Connor, Justin Ramsey, Renee Lewis, Jack Dossett, Aaron Burns, and Cyndi Foster.

Also present: Candace Jones, Carl Young, Trey Fricke (virtual), and Dillion Cottingham (virtual).

## **Consideration of Agenda (0:02:59)**

A motion was made by Director Jones and seconded by Director Hudson to approve the agenda as presented. The motion passed unanimously.

## **Public Comment (0:03:20)**

Carl Young provided comments on affordable housing. Dillion Cottingham provided comments on recent staffing decisions.

Approval of Minutes – 9/11/25 Regular Meeting, 9/29/25 Special Meeting, 10/9/25 Special Meeting, 10/9/25 Regular Meeting, and 10/15/25 Special Meeting (0:11:33)

A motion was made by Director Hudson and seconded by Director Jones to approve the 9/11/25 Regular Meeting, 9/29/25 Special Meeting, 10/9/25 Special Meeting, 10/9/25 Regular Meeting, and 10/15/25 Special Meeting as presented.

## **Manager's Talking Points (0:12:26)**

The Board agreed to move this item ahead on the agenda. Andrew Connor provided updates on the Asterra correlating results, meter project, and the CDOT project. Justin Ramsey provided updates on the Snowball Water Treatment Plant replacement construction progress and Vista Wastewater Treatment Plant upgrades. Renee Lewis requested the Board reschedule the January 2026 regular meeting to accommodate the noticing requirement for rate changes. The Board agreed to move the January 2026 regular meeting from the 15<sup>th</sup> to the 29<sup>th</sup>.

## **Consideration of 2026 Budget (0:35:35)**

Cyndi Foster presented Consideration of the 2026 Budget providing a summary of the most recent changes. Following a lengthy discussion, a motion was made by Director Hudson and seconded by Director Jones to approve the 2026 Budget as presented. The motion passed 3 – 1 with Director Walsh opposed.

42 **Consideration of Certification of the 2026 Mill Levies to the Archuleta County Treasurer**  
43 **(1:06:28)**

44 A motion was made by Director Hudson and seconded by Director Jones to certify the 2026 mill  
45 levies to the Archuleta County Treasurer.

46 There being no other business to come before the Board, the meeting was adjourned at 5:40 p.m.

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48 Respectfully submitted,

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51 Bill Hudson

52 Secretary

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DRAFT

Board Agenda Summary Sheet									
	To	Action	Signature, Date		To	Action	Signature, Date		
1	Andrew Connor	Review		6					
2	Board	Approve		7					
3				8					
4				9					
5				10					
Name of Action Official:		Phone:		Board Meeting Date:		Priority	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low		
Aaron Burns		970-731-7631		January 29, 2026					
<b>Subject:</b> Setting Non-Rate Revenues									
<p>The Board reviews the Schedule of Fees and Charges at the beginning of each year for the purposes of establishing any changes to Non-Rate Revenues.</p> <p>A Red-line copy of the Schedule of Fees &amp; Charges is attached detailing recommended changes for your consideration.</p> <p>Many of the non-rate revenues are related to changes made to service charges. With the adoption of changes prescribed by the 2023 Rate Study, many of these fees and charges are proposed to change as well. Some of these changes are highlighted below:</p> <ul style="list-style-type: none"> <li>• Water &amp; Wastewater typical connection charges – these vary annually depending upon the quotes received for the applicable equipment inside the meter pit, the pit itself and the cost of the radio read equipment. There are changes suggested to allow for equipment and labor cost fluctuation.</li> <li>• Equity Buy-In Fees were recalculated according to the prescribed formula – the audited net assets (assets less accumulated depreciation) of each of the Water and Wastewater Enterprise Funds divided by the total number of equivalent units and availability accounts in that specific fund. The Water Equity Buy-In Fee is increased by \$1,865 and the Wastewater Equity Buy-In Fee is increased by \$60 as a result of major asset capitalizations (as of the end of 2024) and/or on-going depreciation.</li> <li>• Waste Haulers – The Waste Hauler rate will be increased by 7%. This increases the rate from \$22.44 to \$24.01 per 100 gallons.</li> </ul>									

## 2026 SCHEDULE OF FEES AND CHARGES

### APPENDIX A

Revised 01-29-26

#### **MONTHLY AVAILABILITY**

- A. Where water & wastewater service is available: ~~\$36.30~~ ~~38.24~~ per month per lot or tract.
- B. Where water service is available: ~~\$15.17~~ ~~15.63~~ per month per lot or tract.
- C. In the event wastewater availability is the only portion requested: ~~\$21.13~~ ~~22.61~~ per month per lot or tract.

#### **IN-DISTRICT SERVICE CHARGE**

(Per month per E.U.)

- A. Water Service Charge: ~~\$33.35~~ ~~34.35~~
- B. Water Volume Charge:
  - 2001 – 8,000 gal: ~~\$5.98~~ ~~6.16~~ per thousand gallons.
  - 8,001 – 20,000 gal: ~~\$11.98~~ ~~12.34~~ per thousand gallons.
  - Over 20,000 gal: ~~\$15.04~~ ~~15.49~~ per thousand gallons.
- C. Wastewater Service Charge: ~~\$46.90~~ ~~50.18~~
- D. Additional Monthly Short-term Rental Wastewater Service Charge (per E.U.): ~~\$18.76~~ ~~20.07~~
- E. Drought Service Charge: In accordance with Water Conservation and Drought Management Plan.

#### **WATER/WASTEWATER CONNECTION FEE ASSESSMENT (2026 SEASON):**

- A. Standard 3/4" meter: ~~\$2,200~~ ~~2,250~~ per connection.
- B. Standard 4" wastewater connection: ~~\$575~~ ~~565~~ per connection.
- C. Water Meter Backfill Assessment: Water meter backfill must be performed per District specifications on the same day that the meter pit is installed. There will be no charge for the initial inspection but a ~~\$65.00~~ ~~67.00~~ fee will apply for each failed inspection thereafter.
- D. Cancellation or No Show Fee for Water/Wastewater Connection: \$ 250.00 per scheduled connection. Customer's account will be assessed \$250.00.
- E. Unused deposits will be refunded at the end of Connection Season

#### **SYSTEM CAPITAL INVESTMENT FEES:**

(Meter Sizing Worksheet determines E.U. assessment.)

- A. Water System Capital Investment Fee: ~~\$9,227~~ ~~9,504~~ per E.U.
- B. Wastewater System Capital Investment Fee: ~~\$16,168~~ ~~16,654~~ per E.U.

#### **EQUITY BUY-IN FEE**

- A. Administrative Costs: Minimum of \$1,000.00 with Petition for Inclusion.
- B. Water Equity Buy-in Fee: ~~\$4,706~~ ~~6,571~~ per E.U.
- C. Wastewater Equity Buy-in Fee: ~~\$3,372~~ ~~3,430~~ per E.U.
- D. Such other charges as may be deemed appropriate and advisable.
- E. In addition to other fees and prior to inclusion, provisions must be made for dedication of sufficient water rights to the District. At District discretion, cash may be paid in lieu of water rights.

#### **MODEL DATA USE FEES**

- A. Water Model Data Use Fee: ~~\$62.69~~ ~~63.36~~ per E.U., maximum of \$6,336.
- B. Wastewater Model Data Use Fee: ~~\$38.48~~ ~~40.19~~ per E.U., maximum of \$4,019

#### **SUBDIVISION FEES**

- A. Subdivision Plan Review Fee:
  - 4 lots or more: \$400.00 and \$25.00 per lot for each review.
- B. Subdivision and Lot Consolidation Mapping Fee:
  - Town of Pagosa Springs or Archuleta County Subdivision: Actual Costs.
  - Town of Pagosa Springs or Archuleta County Minor Impact Subdivision: \$135.00.
  - Town of Pagosa Springs or Archuleta County Resolution for lot consolidation: \$135.00.

## **MAIN LINE EXTENSION FEE**

A. Is applicable to properties where District main water and/or wastewater lines(s) are not within 100 feet of a specific property. A non-refundable plan review deposit of \$1,500 will be collected at the start of the project and any remaining balance will be due before service is provided. Subsequent costs are based on actual time and materials provided by the District. The applicant requesting the service pays for all construction costs related to the extension. New subdivisions/developments are responsible for all water and/or wastewater line extensions.

## **RAW WATER CHARGES**

A. Under circumstances acceptable to the District, the District may, in its sole discretion, permit the residential use of stored raw water to irrigate property adjacent to the water source at an annual rate of \$184.00 189.00 per E.U., or permit commercial use at a rate determined by the District.

B. Tanker Charges: Under circumstances acceptable to the District, the District may, in its sole discretion, permit water tanker use of stored raw water for construction purposes at the rate of \$7.32 7.54 per 1,000 gallons.

## **CHARGES FOR COLLECTION OF DELINQUENT ACCOUNTS**

A. Late Fee: 1% per month of the delinquent charges.

B. Notice of Disconnect Fee: \$15.00 when a service account is 31+ days overdue, or one billing period, whichever is sooner, and District disconnect procedure has been initiated.

C. Meter Turn-Off/Turn-On Fee: \$55.00 50.00 each when meter has been turned-off for non-payment of account During Hours (8:00 a.m. – 4:00 p.m.) and \$110.00 After Hours (4:00 p.m. – 8:00 a.m.) to turn water back on.

D. The District does utilize alternative collection procedures and any associated costs would be passed along to the customer.

## **OTHER CHARGES**

A. Returned Check/Auto-Draft Fee: \$20.00 per check or draft.

B. Account Transfer Fee: \$25.00 for each availability and service account requiring a change of account information initiated by ownership change or tenant address request.

C. Meter Read Fee: \$55.00 50.00 assessed to service accounts requiring a non-emergency physical meter read outside of District's normal read cycle; \$10.00 assessed when an electronic read is available outside of District's normal read cycle. No fee for emergency (i.e., leak/break) meter read.

D. Water Meter Turn-On/Turn-Off Fee: - Scheduled Non-Emergency – After Hours (4:00 p.m. – 8:00 a.m.) \$110.00 100.00 per trip.

E. Water Meter Turn-On/Turn-Off Fee: – Non-Emergency – During Hours Monday – Friday (8:00 a.m. – 4:00 p.m.) \$55.00 50.00, per trip for appointments, inspections, plumbing repairs or violations of District Rules and Regulations.

F. Meter Access Fee: \$100.00 per hour for District backhoe service.

G. Automated Meter Reading Equipment: Repair or Replacement - \$55.00 50.00 per hour and cost of materials.

H. Potable Water Fill Station and Treated Water Tanker Charges: \$1.29 1.33 per 100 gallons.

I. Prohibitive Discharge Inspection Fee: \$70.00 67.00 per inspection.

J. District Main Line Construction Inspection Fee: \$70.00 67.00 per hour (not including engineering inspection fees).

K. Areas of New Development or Expansion: Water Rights, or cash in lieu of, must be dedicated at District discretion.

L. Wastewater Hauler Charges: \$22.44 24.01 per 100 gallons.

M. Tax Replication Fee: \$8.08 6.91

N. Meter Tampering Fee: \$500.00 (\$100 first violation, \$250 second violation, \$500 third violation)

O. Easement Vacation Fee: \$35.00 30.00

P. CORA Data Compilation Fee: \$30 40/hour for time spent compiling data beyond the first hour.

Q. Lien Filing Fee on Delinquent Accounts: \$100.00



**BUILDING A STRONGER WORKFORCE THROUGH HOME OWNERSHIP**

**15 Homes in 5 Years: 2022 - 2026**  
**Progress through Year 4**



Leah Ballard, Executive Director  
[director@habitarchuleta.org](mailto:director@habitarchuleta.org)



## What We've Done

- 1994 - 2021, our first 28 years we averaged one home per year, stick building building new homes down town and up town, and repairing existing homes in the community.
- 2022 - We doubled our annual build capacity to build modular two homes near Lake Hatcher on North Pagosa Blvd. The homeowners are each raising 2 children, and employed at Axis Health Systems and Rise Above Violence.
- 2023 - We tripled our historical build capacity to three homes on Sam Houston Ave.
  - Archuleta County Employee, his wife and 4 children
  - Maintenance Supervisor for Archuleta Housing Corp., his wife and 3 children
  - A cleaning business owner and her two sons
- 2024 - We finished three homes on Domicile Cir. on time and under budget!
  - Heavy Equipment operators and their three children
  - First grade teacher and her two children
  - A year round Wolf Creek Ski Area employee, his wife and two children
- 2025 - We completed three homes in Pagosa Highlands Estates
  - Hospital staff and her three children
  - Veteran working in hospitality and her son
  - Town maintenance staff and elementary school teacher and their two children



## What's Next

- **2026: 4 homes to go - in Chris Mountain Village II**
  - Four families were invited to partner to build in the fall of 2025, and will help build their own homes alongside volunteers and pay a mortgage they can afford.

# 5 YEAR PLAN: 2022 - 2026

## 15 HOMES FOR 15 WORKFORCE FAMILIES



### ENERGY EFFICIENT HOMES FOR LONG TERM AFFORDABILITY

All-electric solar-powered modular homes are selected to fit the family and the neighborhood. Habitat staff, sub-contractors and volunteers complete set and stitch.

### INCREASE OUTREACH TO APPLICANTS, STAKEHOLDERS AND OUR COMMUNITY

Partnerships reduce building costs to keep homes affordable without the need for adding sweeping regulations across the county.

### HABITAT COLORADO CONSTRUCTION LOANS & GRANTS

Fund the construction costs, repaid by the family's mortgage.

### MODULAR DEALER LICENSE WITH CLAYTON ABQ

Working directly with the factory to save on commission.



# OUR JOB GOES BEYOND BUILDING HOMES



Habitat provides turnkey, affordable housing services to workforce families earning 40 - 80% of the area median household income (AMI) in Archuleta County

## PRE-QUALIFICATION

We ensure that applicants have reliable **income** and **credit** for their household to afford homeownership.

## EDUCATION

Habitat **families complete Home Buyer Education** and PLPOA's New Owner Orientation

## MORTGAGES

Habitat staff package **USDA Rural Development 502 Direct Mortgages** providing a longer term, low down payment, low interest and re-payable mortgage subsidies.



## PRESERVING AFFORDABILITY

### Deed restrictions:

- Habitat sells for appraised value
- First loan is tied to cost of construction
- Second loan is the difference between value and cost, forgiven over 30 years
- Next buyer must also use as their primary residence, can earn up to 100% of AMI (if sold)
- Habitat Archuleta has first right of refusal and 20% share in appreciation (if sold)

# 2026 Build Season Stats

- 3,084 volunteer hours on our construction site
- 1,510 off-site volunteer hours assisting staff with fundraising, real estate transactions, construction planning, and supporting family services.
- We hosted 2 high school interns thanks to the Building Trades Program at Pagosa Springs High School and Pagosa Springs Community Development Corporation.
- 34 local businesses & organizations generously contributed over \$73,000 of in-kind labor (up from \$63k in 2024).
- Represented Archuleta County at the National Rural Housing Conference in Washington DC
- Brought \$250,000 of Colorado Department of Housing Grant funds to Archuleta County
- Partnered with other rural Habitat Offices in the state to fund a Regional USDA loan packager





## GOVERNMENT AND ORGANIZATIONAL STAKEHOLDERS investing in “15 Homes in 5 Years” with Habitat Archuleta



There are opportunities for affordable workforce housing investment from every organization - these are some examples:

Schedule employee volunteer work days	Grants for operational expenses or home construction	Service, Labor or Product donation	Host Outreach meetings for Habitat to educate your employees/constituents on our homeownership program	Provide Lunch for a Habitat Work Day	Advocate for Affordable Workforce Homeownership
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These businesses and organizations have generously contributed donations and in-kind labor and materials to help build affordable workforce homeownership:

**All American Plumbing**

**Alpha Engineering**

**Bearfoot Garage Doors**

**Circle G Roofing**

**Colorado Dream Homes, Inc.**

**Comfort Insulation**

**Concrete Connections**

**Diamond T Ranch**

**Dobson Solar**

**Flying Dutchman**

**Foam Insulation Specialists**

**Growing Spaces**

**Harmony Mechanical**

**Jet Transport**

**LPEA**

**Miller Family Foundation**

**Mountain & Meadow Real Estate**

**Mountain Men Disaster Mitigation**

**Murrey Land Surveying**

**Our Home Pagosa**

**Quiller Electric, LLC**

**Pagosa Peak Family Dentistry**

**Region 9 Economic Development**

**Rocky Mountain Bird & Pest Solutions**

**Root House Coffee + Shop**

**Rotary Club of Pagosa Springs**

**San Juan Redimix, LLC**

**Signature Homes**

**TBK Bank**

**Terry's Ace Hardware**

**The Buck Stops Here**

**Todd Lundy HVAC**

**Wolf Creek Realty**

**Wyndham Pagosa**

**When working families have the security of homeownership, they are more vested in their neighborhoods, schools and jobs.**



# How can PAWSD support in 2026?

We appreciate PAWSD's partnership

in providing attainable homeownership for the workers in our community.

We respectfully request your continued support by CIF fees on our four 2026 builds:

• <b>100 Mansions Cr.</b> Lots 147-148 Chris Mtn II	• <b>30 Mohawk Ct.</b> Lots 149-150 Chris Mtn II	• <b>33 Mohawk Ct.</b> Lots 153-154 Chris Mtn II	• <b>286 Domicile Cr.</b> Lots 120-121 Chris Mtn II
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## Request for Considerations:

**Waive four \$9,227 Capital Investment Fees for water (\$36,908 total)**

**Waive four \$16,168 Capital Investment Fees for wastewater (\$64,672 total)**

Habitat Archuleta will continue to cover quarterly utility access fees on the 19 vacant parcels we currently own in the PAWSD service area (\$6,098 for 2026)

and the remaining costs to tap into water and sewer, approximately \$3,000 per home on four homes (approximately \$12,000 in 2026).

**2026 Habitat Partner Families earn 78% 77% 64% and 59% of Area Median Income (AMI)**

# Our Volunteers and Families are the Heart of Habitat



We are a Region 9 Enterprise Zone Contribution Project.

Your donation of \$250.00 or more receives a  
Colorado State Tax Credit of  
25% for cash donations  
or 12.5% for in-kind donations



**Since 1994 Habitat Archuleta has built 39 homes and repaired 30, impacting 153 children and 120 adults**

## Board Agenda Summary Sheet

	To	Action	Signature, Date		To	Action	Signature, Date
1	Andrew Connor	Review		6			
2	Board	Approve		7			
3				8			
4				9			
5				10			

**Name of Action Official:**  **Phone:**  **Board Meeting Date:**  **Priority**  High  Medium  Low

**Subject:** Resolution 2026 – 01 Annual Board Meeting Notice

Please see attached Resolution 2026 – 01 – Board of Directors Annual Posting for Meetings. This is the same or similar schedule the board has held for the past few years. As a matter of practice, if a July and/or November meeting need to be scheduled that can certainly happen as a special meeting. I do not have any further materials at this time.

## **PAGOSA AREA WATER AND SANITATION DISTRICT**

### **RESOLUTION NO. 2026 – 01**

#### **BOARD OF DIRECTORS ANNUAL POSTING FOR MEETINGS**

**WHEREAS**, Pagosa Area Water and Sanitation District (“District”) is a quasi-municipal corporation and special district duly organized and existing under the Constitution and laws of the State of Colorado;

**WHEREAS**, Special Districts are required by § 24-6-402 (2)(c), C.R.S., to annually designate at the District Board of Directors' first regular meeting of each calendar year, the public place(s) within the boundaries of the District where notices will be posted;

**WHEREAS**, § 32-1-903(2), C.R.S., requires the District to provide notice of the time and place designated for all regular and special meetings in accordance with § 24-6-402(2)(c), C.R.S.;

**WHEREAS**, § 24-6-402(2)(c)(III), C.R.S., permits notice of all public meetings to be posted twenty-four (24) hours in advance of the meeting by electronically posting notice on the District's public website, including specific agenda information if available;

**WHEREAS**, prior to electronically posting notice of meetings, the District shall designate a public place within its boundaries where it will post notice of a meeting at least twenty-four (24) hours in advance when "it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents the public from accessing the notice online," § 24-6-402(2)(c)(III), C.R.S.; and

**WHEREAS**, prior to posting meeting notices on its website, the District shall provide its website address to the Department of Local Affairs, § 24-6-402(2)(c)(III), C.R.S.; and

**WHEREAS**, the Board has determined that it is in the best interest of the public and the District to post notice of its regular and special meetings on its website.

**NOW THEREFORE**, be it resolved by the Board of Directors of Pagosa Area Water and Sanitation District that:

1. The regular meetings of the District will be held on the second Thursday of every month at 5:00 p.m. except for July and November.
2. Except when otherwise provided, the regular and special meetings of the District will be held at Pagosa Area Water and Sanitation District administrative offices located at 100 Lyn Avenue, Pagosa Springs, Colorado.
3. The District designates its website at [www.pawsd.org](http://www.pawsd.org) as the location for posting notice of regular and special meetings.

4. The Board directs the District Manager to update the District's website to include a section that is easily accessible to the public where notice of meetings will be posted.
5. The District designates Pagosa Area Water and Sanitation District administrative offices located at 100 Lyn Avenue, Pagosa Springs, Colorado as the public place within its boundaries where it will physically post notice of special and regular meetings when posting electronically is not available.
6. The Board directs the District Manager to provide its website address to the Department of Local Affairs.
7. This Resolution is effective upon adoption.

Approved this 29<sup>th</sup> day of January, 2026, by a vote of \_\_ in favor and \_\_ opposed.

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Gene Tautges, President/Chairman

(SEAL)

Attest:

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Bill Hudson, Secretary